

**EDWIN CHANDLEE WHITE, JR.**  
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## **SUMMARY**

Experienced information science professional, trained in Business Process Analysis and using “Cloud” applications to streamline small businesses and improve profits.

### **Areas of Expertise**

- Business research for development and horizon awareness
- Customizing “Cloud” applications: ProcessMaker, OpenERP, Zoho CRM, Joomla!
- Management skills in both non-profit and public education settings
- Information Management Systems such as SABA, Siebel, Web Intelligence, etc.
- Training in Westlaw and Lexis – Nexis databases
- IT Support in MS Office Suite, XP, Win7 & Windows 2003 Server Operating Systems

## **EXPERIENCE**

### **Assistant Director of Emergency Services**

**Greensboro Chapter, American Red Cross, Greensboro, NC**

**2005 – 2010**

- Trained and coordinated volunteers for Disaster Action Teams, Work Groups, etc.
- Administered databases to track volunteer training, client services, financial costs, etc.
- Supported National ARC IT Systems.
- Participated in Disaster Response Planning for three NC counties.
- Coordinated maintenance and operations for a fleet of five Disaster Response vehicles, including a Mobile Kitchen and a National ARC Emergency Response Vehicle.
- Trained as Operator for National ARC Emergency Communications Vehicle (Based in Charlotte, NC).

### **Technical Services Librarian**

**Center For Creative Leadership, Inc. Greensboro, NC**

**2000 – 2004**

World’s number one provider of leadership development and research, with five international offices and affiliates worldwide. Provides training for more than 20,000 executives annually, has impact on 3,000 organizations and produces more than 35 research based articles annually.

- Responsible for multi-year project to enhance Information Center web pages and standardize user interfaces for the internal databases.
- Assisted in creating new databases to serve information needs of our worldwide faculty and staff of 500.
- Instrumental in providing daily alert services to executive management regarding the world security and marketing situation, so that real-time decisions were made on the best information available.
- Presented business case, and re-engineered the processes to make online cataloging more efficient.

## EXPERIENCE CONTINUED

### Technical Librarian

**Saint Paul's College, Russell Memorial Library**, Lawrenceville, VA **1999 – 2000**  
Small, liberal arts college serving 530 undergraduates.

### Library Assistant Professor

**University Of Vermont, Bailey/Howe Library**, Burlington, VT **1993 – 1998**  
A land grant university serving 7,600 undergraduates, 1,100 graduate students and 400 medical students.  
**Reference Librarian**, assigned to IBM semiconductor manufacturing plant in Essex Junction, VT

## Other Experience

**Information Specialist/Planner**, **Rutland County Solid Waste District**, **1989 – 1992**  
Rutland, VT

**Librarian**, **IBM, Cambridge Scientific Center**, Cambridge, MA **1987 – 1989**

**Federal Projects Coordinator**, **Orange East Supervisory Union, (Public School System)**  
Bradford, VT **1971 – 1986**

## EDUCATION

### **M.S. in Library & Information Science -**

Simmons College, Graduate School of Library & Information Science, Boston, MA

**M. Ed. in Admin. & Supervision -** Antioch Graduate School of Education, Harrisville, NH

**AB. in History -** Earlham College, Richmond, Indiana

## COMMUNITY INVOLVEMENT

**Active Member** – Guilford County Amateur Radio Emergency Services (ARES), 2007 – Present

**Active Member** – Volunteers in Police Service (VIPS) – Guilford County Sheriff's Dept., 2009 – Present

**Board Member** – Funeral Consumers Alliance of the Piedmont, 2008 – Present

**Former Disaster Action Team Capt.** – American Red Cross, Greensboro Chapter, 2001– 2005