

J E F F R E Y R . V A N A C O R E

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Executive Summary

I am an optimizer of overall tactical and strategic operations. I am a technically skilled professional with operations management, safety, cost, and fleet proficiencies. Experienced in resolving management challenges with innovative solutions, my work is proven to increase efficiency. I have been consistently regarded as a creative problem solver and out-of-the-box thinker. My leadership style is results-oriented and both develops and empowers team members.

AREAS OF EXPERTISE

- Operations management
- Project development
- Safety compliance and training
- Process optimization
- Logistics management and development
- Team building
- Well defined organizational skills
- Strong written and oral communications

PROFESSIONAL EXPERIENCE AND ACHIEVEMENTS

LIGHTSHADOWS LANDSCAPE LIGHTING, LLC

12/2006 - 1/2010

Project Manager

Managed design, installation, customer relations, and overall project development.

- Created and streamlined processes to ensure overall company profitability that exceeded anticipated two-year goals by the end of the first year
- Drove sales by up-selling original design to maximize profits
- Launched 100% computer-generated full color as-built mapping of all projects

BAR CONSTRUCTION Co., INC.

1/2005 - 11/2006

Assistant Project Manager

Organized subcontractors and materials to provide seamless operations and successful project timelines. Inspected projects in progress to ensure that work conformed to architectural and engineering specifications and adhered to company schedules. Coordinated safety training, certifications, and ensured company-wide regulatory compliance of OSHA standards.

GREENSBORO EMERGENCY MANAGEMENT

3/2003 - 2/2004

Assistant to the Coordinator

Prepared research data for GIS applications for the City's tactical and strategic planning.

- Launched comprehensive, cross-referenced reports concerning generators of hazardous materials to pinpoint dangerous locations and maximize awareness

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CHEESECAKE ALY, INC.

3/1999 - 11/2002

Director of Operations

Managed a manufacturing facility of gourmet specialty desserts.

- Led successful turnaround of a distressed company by spearheading the overall operations plan and reorganizing objectives in all company divisions
- Launched systems and policy manuals to better manage staff and minimize lost time
- Revitalized staff and coached through team building which improved morale
- Developed and promoted compliance of safety policies for the organization
- Expanded and managed company delivery fleet to meet strategic requirements by negotiating lucrative procurement and maintenance contracts with local vendors
- Streamlined financial reports, invoicing, payroll and managed bookkeeping

RURAL/METRO CORPORATION

5/1997 - 2/1999

Shift Coordinator

Promoted to manage rescue (911) ambulance and inter-facility ambulance crews and act as on-scene medical shift commander at major emergencies. Administered education to field crews for adherence to company policies. Facilitated accident investigation to determine cause and recommended preventative training.

Fleet Operations Coordinator

Promoted to supervise 20 Fleet Services Division personnel and manage constant-manning service for a fleet of 300+ ambulances and administrative vehicles.

- Reorganized Preventative Maintenance Shop improving morale and minimizing vehicle down time

Duty Officer

Hired to assist ambulance crews with equipment, vehicles, and operational issues.

WPVI-TV6, ABC-TV

9/1995 - 6/1996

Logistics Coordinator / Special Events Office

Managed logistics for major televised special events in the City of Philadelphia.

- Created management, accountability, and mapping systems for a team of 1,500+ volunteers
- Liaison between the City of Philadelphia, state, federal and military offices, and the network's Special Events Office

E D U C A T I O N | C E R T I F I C A T I O N S

- Ramapo College (NJ) / BA, Political Science and African American Studies,
- Bergen County Fire Academy (NJ) / Firefighter I and HAZ-MAT I

- Phoenix College (AZ) / Emergency Medical Technician-D
- National Communications Institute / Telecommunicator and E911 Dispatcher